

TRIPURA GAZETTE



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PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA FOREST DEPARTMENT

No.F.7(91)/For/FP-2019/14006-060

Dated, Agartala, the 15th June, 2021.

NOTIFICATION

Detailed guidelines for sale of forest produce including timber in the depot by auction /tender/ tender-cum-auction:

1. These guidelines are formulated in pursuance of Rule 7 of the Tripura Forest (Establishment & Regulation of Depots) Rules, 2020 published vide notification No F.7(91)/For/FP-2019/32178-351, dated 05.11.2020
2. If the Sub-Divisional Forest Officer (SDFO)/Wildlife Warden (WLW) fails to dispose the timber available in the depot or does not accept the rates even after three consecutive e-auctions, he shall, after recording in writing, reasons for not so disposing, submit proposal along with justification to District Forest Officer (DFO) for physical auction or tender-cum-auction with wide publicity.
3. If the reasons for failure to dispose through e-auction is found acceptable by the DFO, he shall give approval for physical auction/tender/tender-cum-auction as per Rule 7.(1)(b) of "The Tripura Forest (Establishment & Regulation of Depots) Rules, 2020".
4. Procedure for conducting of auction and confirmation of sale:
 - i. SDFO/WLW shall act as Sale Conducting Officer for the depots under his jurisdiction.
 - ii. SDFO/WLW shall prepare physical auction/ tender document with all necessary terms and conditions.
 - iii. The physical auction /tender/ tender-cum-auction is to be notified twenty-one days before the date of sale, by publication in the departmental website and in two local newspapers. If the upset price fixed exceeds rupees one crore, publication in at least one national newspaper published from a metropolitan city shall also be mandatory in addition to those of the two local newspapers.

- iv. In case of auctioning timber at depots, abstract of lots shall be prepared in triplicate at least a week before the commencement of the sale: the original copy for the use of the depot office, the duplicate for the use of the Depot Officer and the triplicate for the use of the Sale Conducting Officer.
- v. No sale shall be conducted when there is only one bidder present in physical auction. Submission of documents and commitment of bidders before commencement of the auction should be ensured.
- vi. In the physical auction, prior to the commencement of the sale, the sale conditions shall be read out, a copy of it distributed and the signatures of all intending bidders shall be obtained on the sale notice in the presence of the Sale Conducting Officer (SDFO) in token, after having been appraised of and having accepted the sale conditions. The sale notice containing the signatures of the intending purchasers shall form a part of the sale record. The bidders shall deposit the earnest money at the rate of 5% of the total value of the tender before the time stipulated, which will be considered as sale acceptance.
- vii. In case the bid of any person participating in the sale be disputed, the decision of the Sale Conducting Officer on the spot shall be final and binding.
- viii. The bidder in whose favour the lot has been knocked down shall affix his signature in the appropriate column of the sale-slip in **Form IV** against the amount offered by him in token of his having accepted the correctness of the transaction entered in the sale slip.
- ix. The sale will be knocked down when the competition steps to the highest bidder after calling 'thrice' if the bid is equal to or higher than the sanctioned upset price or after calling 'twice' if the bid is less than the sanctioned upset price.
- x. The highest bid, if regular in all respects, may be accepted by the Sale Conducting Officer competent to conduct the sale under these guidelines, provided such offer is equal to or exceeds the sanctioned upset price. Where for any valid reason the highest bid or tender


cannot be accepted, the Sale Conducting Officer may reject any bid or tender after assigning full reasons. In cases where he is not competent to confirm the sale, he shall submit it along with the other sale records to the authority competent to confirm the sale.

- xi. The Sale Conducting Officer shall sanction bids or accept tenders that are within his powers of sanction and issue confirmation or acceptance orders thereon. Bids and tenders not falling within his powers of sanction shall be submitted to the competent authority for confirmation or acceptance, furnishing his opinion on the general results of the sale, with special reference to the competitions among the bidders, the demand for specific kinds of timber or other produce and the prospect of market for timber or other forest produce and any other useful information gathered from the sale within the time frame of fifteen days.
- xii. While deciding the offer, either for acceptance or rejection, the works pending with the bidder, his capacity to execute the present bid and his performance in respect of the previous bids shall also be taken into consideration.
- xiii. On receipt of orders confirming the sale, the Sub-Divisional Forest Officer shall immediately communicate the confirmation orders to all the successful bidders or tenderers as the case may be and copies of such confirmation order be sent to the Range Forest Officer or Depot Officer for taking further action
- xiv. In case of sale of timber from depots, immediately after the conclusion of the sale, the Sale Conducting Officer shall send the sale reports to the Chief Conservator of Forests (T), DFO and other neighboring SDFO/WLW where major timber depots are situated for information indicating there in the kinds and quantities of timber exposed for sale, the prices obtained, the number of bidders present, the rise or fall in prices, special demand, if any, for any particular kind or class of timber and such other observations made by him during the sale.

Tripura Gazette, Extraordinary Issue, August 9, 2021 A. D.

- xv. Power of the officer to accept/execute the contract for sale of timber on physical auction /tender/ tender cum auction will be as per DFPRT.
- xvi. Power of authorities to accept the tender/bid price which is lower than the reserve/upset price of the lot of timber which are more than one year old shall be as per the Tripura Forest (Establishment & Regulation of Depots) Rules, 2020.

By order of the Governor


(**Barun Kumar Sahu**)
Principal Secretary to the
Government of Tripura

Tripura Forest Department
Tripura Forest (Establishment & Regulation of Depots) Rules, 2020
Form IV

Sale-slip (Bid-list) for the auction sale of timber

1. Name of the Range..... District.....
2. Name of the depot or other place of sale.....
3. Date of sale.....
4. Kind of produce sold.....
5. Number and/ or quantity.....
6. Lot number.....

SL No.	Name of Bidder	Per Bid Rs.	Ps.	Bid amount	Signature of the highest bidder in favour of whom the sale is knocked down and that of the penultimate bidder.
1	2	3	4	5	

1. Knocked down after calling 'Thrice' to the highest bidder Sri. For Rs.....(in words).....which may be accepted.
2. Knocked down after calling 'Thrice' to the highest bidder Sri. For Rs.....(in words).....which may be accepted/rejected.

Signature and designation of the Sale Conducting Officer

3. Orders of the competent authority confirming the sale:- Confirmed /not confirmed.

Signature and designation of Officer
competent to confirm the sale